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Monica Tibbitts-Nutt, Secretary & CEO
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PUBLIC ANNOUNCEMENT

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY SOLICITATION FOR BRIDGE & STRUCTURES - STRUCTURAL PRESERVATION OFFICE ENGINEERING & PROGRAM SUPPORT

REQUEST FOR QUALIFICATIONS MBTA CONTRACT NO. B44PS01

The Massachusetts Bay Transportation Authority is soliciting general engineering services for the Bridge & Structures - Structural Preservation Office Engineering & Program Support.

The Scope of Services includes, but is not limited to:

- a. Contract Development and Procurement Support
- b. Develop contracts and specifications for bid and procurement
- c. Provide bid analysis
- d. Maintain standard library items and cost data
- e. Track and monitor work scopes and tasks under current and future Bridge and Structures On-Call Program Projects
- f. Monitor budget and schedule
- g. Provide ICE's and participate in change management/negotiations
- h. Development of supplemental specifications
- i. Permitting (if required)
- j. Construction Phase Services – submittal, RFI and as needed office engineering
- k. Developmental of standard details and coordination of current MBTA Standards
- l. Assistance in contract management as required including (procurement, bid phase, progress of work and closeout)
- m. Constructability reviews as requested and required

The scope of services will be authorized on task order basis. The duration of this contract is 3 years from the date of Notice to Proceed, with two (2) option periods of one (1) year each.

Firms having capabilities for this work are invited to submit a Statement of Qualifications to Sarah Tanner, Acting, Director of Professional Service Contracts, MBTA Capital Program Support, 10 Park Plaza, 5th Floor, Suite 5220, Boston, MA 02116 **no later than 2:00 PM on June 6, 2025 via BidExpress.com at: [MBTA Bid Express](#)**. Joint Venture participation will be considered.

Proposers are solely responsible for assuring that the MBTA receives their SOQs by the specified delivery date and time at the address listed above. The MBTA shall not be responsible for delays and other occurrences beyond the control of the MBTA.

This project is expected to utilize Federal and non-federal funding. The DBE participation goal for this project is twenty-two percent (22%) of the total amount authorized. In addition, the Authority strongly encourages the use of Minority, Women and Disadvantaged Business Enterprises as prime consultants, sub-consultants and suppliers in all of its contracting opportunities.

Responses to the Request for Qualification shall include one (1) digital copy, submitted via BidExpress.com of a current Standard Form (SF) 330 - Architect/Engineer Qualification Questionnaire for all proposed team members, including all proposed sub-consultant firms. In addition, all firms including subconsultants must submit as part of the Statement of Qualifications, an Affirmative Action Plan, Employee Profile, and the most current Massachusetts Unified Certification Program (MassUCP) Disadvantaged Business Enterprise (DBE) Certification Letters. The prime consultant must describe how they plan to achieve the project goal of twenty-two percent (22%) DBE participation. Only MassUCP-certified DBE firm participation will be attributed to the DBE goal for this project.

Please utilize Section H (Additional Information) of the Standard Form (SF) 330 to address the following:

1. Proposed Team and Organization.
2. Key personnel qualifications for all project disciplines. The proposed Project Manager assigned by the selected consultant(s) shall be a Registered Civil or Structural Engineer or Architect with a minimum of 5 years of PM experience, and possess experience with MBTA systems, procedures, and inter-departmental coordination, and Project Controls and Estimation. The Project Manager shall also have a working knowledge of appropriate design codes and MBTA standards, including: MBTA Guide to Access, Massachusetts Building Code, Americans with Disabilities Act (ADA), Code of Massachusetts Regulations (CMR): 521 CMR: Massachusetts Architectural Access Board (AAB), 750 CMR Chapter 34: Repair, Alterations, and Change of Use of Existing Buildings, and NFPA 130 – Standard for Fixed Guide-Way Transit and Passenger Rail Systems. The Consultant must also specifically identify the QA/QC manager assigned to this project.
3. Project experience of consultant team members that best illustrates current qualifications relevant to this project.
4. Additional information or description of resources supporting Firms' qualifications for the project.

In addition, Consultants shall provide:

- Affirmative Action Plan/Employee Profile/DBE Certification Letters

- Completed Bidder Form for each Prime and Subconsultant on the SOQ Submission

The Statement of Qualifications will be evaluated based on the following criteria:

Proposed Team and Organization	10 points
Key Personnel Qualifications	20 points
Relevant Project Experience (Example Projects)	25 points
Additional Information	25 points
Personnel by Discipline	10 points
General/Overall Evaluation	10 points
Mandatory Requirements	<u>Pass/Fail</u>
TOTAL	100 points

It is the practice of the Authority to encourage the economic growth of professional firms through broad solicitation and award of contracts. All capable firms are invited to submit a Statement of Qualifications in accordance with the instructions presented in this solicitation.

Following an initial evaluation of qualifications and performance data, firms considered to be the most highly qualified to provide the required services will be requested to submit proposals and may be invited to participate in oral interviews. Please note in order to be considered for an RFP, the proposer must pass the AA/EP/DBE Evaluation.

This is not a Request for Proposal. The MBTA reserves the right to cancel this procurement or to reject any or all Statements of Qualifications.

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Secretary & CEO

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General Manager